

# BAINEBRIDGE COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 2806 N. FIFTH STREET • UNIT 403 • ST AUGUSTINE, FL 32084

[www.bainebridgecdd.org](http://www.bainebridgecdd.org)

April 14, 2017

Board of Supervisors  
Bainebridge Community  
Development District

## AGENDA

Dear Board Members:

The **regular** meeting of the Bainebridge Community Development District will be held on **Thursday, April 20, 2017 at 6:00 p.m.** at the Bainebridge Amenity Center, located at 15855 Twin Creek Drive, Jacksonville, Florida 32218. Following is the **final** agenda for the meeting.

1. **CALL TO ORDER/ROLL CALL**
2. **AUDIENCE COMMENTS ON AGENDA ITEMS**
3. **BUSINESS ADMINISTRATION**
  - A. Consideration of the Minutes of the Board of Supervisors' Regular Meeting held December 15, 2016..... Tab 1
  - B. Ratification of the Operation and Maintenance Expenditures for November 2016, December 2016, January 2017, February 2017 and March 2017..... Tab 2
4. **STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. Amenity Report, April 2017..... Tab 3
  - D. Field Inspection Report, March 28, 2017..... Tab 4
  - E. Landscape Report, April 11, 2017..... Tab 5
  - F. District Manager
    - i.) Charles Aquatics Pond Service Report, March 31, 2017..... Tab 6
    - ii.) Charles Aquatics Fountain Service Quarterly Report, January 26, 2017..... Tab 7
5. **BUSINESS ITEMS**
  - A. Consideration of Resolution 2017-03, ReDesignating a Treasurer..... Tab 8
  - B. Consideration of Pool Area Landscape Proposals ..... Tab 9
  - C. Consideration of Restroom Access Control Proposal.....Tab 10
  - D. Consideration of Playground Mulch Proposals..... Tab 11
  - E. Consideration of Amenity Center Light Timer Installation Proposal.....Tab 12
  - F. Consideration of Amenity Center Shade Structure Installation.....(*under separate cover*)
  - G. Consideration of WebWatchDog Extended Warranty ..... Tab 13
  - H. Consideration of PoolSure Renewal Proposal ..... Tab 14
  - I. Consideration of Public Facilities Report Proposal ..... Tab 15
  - J. Acceptance of Financial Report for period ended September 30, 2016..... Tab 16
  - K. Acceptance of LLS Tax Solutions Acceptance Letter ..... Tab 17
  - L. Consideration of Resolution 2017-04, Approving Proposed Budget and Setting the Date, Time and Location of Public Hearing..... Tab 18
6. **AUDIENCE COMMENTS AND SUPERVISOR REQUESTS**
7. **ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (904) 436-6270.

Very truly yours,

*Lesley Gallagher*

Lesley Gallagher

Bainebridge Community Development District

# PROPOSAL

April 17, 2017

## THOMPSON AWNING & SHUTTER CO.

2036 Evergreen Avenue  
Jacksonville, FL 32206  
FL License # CGC1524194

[www.thompsonawning.com](http://www.thompsonawning.com)

Telephone: (904) 355-1616

Facsimile: (904) 355-1617

Email: [sales@thompsonawning.com](mailto:sales@thompsonawning.com)

### Proposal Submitted To:

#### **FIRST COAST CMS, LLC.**

Attn: Tony Shiver  
3821 Miruelo Circle N.  
Jacksonville, FL 32217

Phone: (904) 537-9034

E-mail: [Tony@firstcoastcms.com](mailto:Tony@firstcoastcms.com)

### **Project: Bainbridge Estates – Two New Awnings**

Pecan Park Road, Jacksonville, FL

Two (2) canvas awnings complete with:

1. Awning style: Hipped-roof A-frame with Two (2) posts.
2. Awning Size: 2 @ Width: 10'-0", Total Drop: 2'-6", Projection: 15'-0", Truss: 6"
3. Fabric: Mfg.: Sunbrella, Color: Eastridge Cocoa (# 4994)
4. Scallop Style: None.
5. Fabric reinforcements in all corners to increase fabric life and reduce wear.  
Fabric attached to frame: Laced, utilizing brass grommets. Heat sealed seams.
6. Double lacers required to hold canopy fast to frame and reduce wind abrasion. Quantity: 4.
7. Frame Construction:
  - Welded aluminum frame using 1 x 1 and 1 x 2 – 6063 T5 members with radius corners to protect fabric from wear (mill finish). Welded truss valance for added strength.
  - Roof and arm bracing coming back to building to add strength.
  - Roof rafters approximately every 2 feet. Stainless steel and aluminum hardware.
  - Supported by two (2) Powder coated Black posts anchored into new footers.  
*\*Footers and paver work not included.*
8. Final measurements required: Yes.
9. Installation to begin approximately 6 - 8 weeks from confirmed order.

Quote price: \$ 11,500.00

Cost of Engineered drawings and permit (Required by City): \$ 600.00

**Total Price: \$ 12,100.00**

*\*May extend delivery date 1 to 3 weeks*

*(50% deposit required)*

### Notes:

1. Any applicable taxes included.
2. This proposal may be withdrawn by us if not accepted within 30 days.

### Warranty:

Manufacturer's warranty on fabric – 10 years. Workmanship – 2 years

Authorized by Robert F. O'Brien, Owner: \_\_\_\_\_

**This Is Custom Work.** A 50% deposit is required with order; balance due on day of installation. Order is confirmed upon receipt of deposit and one copy of signed proposal. A late charge of 1 1/2% per month will be added to the unpaid balance starting on the agreed upon payment date. In the event any amounts due under this proposal are not paid when due, the undersigned agrees to pay all costs of collection and attorney's fees, whether or not suit is instituted.

**All material is guaranteed to be as specified.** Please double check all information because this product will be custom made and cannot be returned or deposit refunded. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above estimate. It is understood and agreed that title of said property shall remain in possession of Thompson Awning until the whole amount of purchase price is paid. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

### **ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_



