

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**BAINEDRIDGE  
COMMUNITY DEVELOPMENT DISTRICT**

The **Audit Committee Meeting** of the Bainebridge Community Development District was held on **Thursday, November 16, 2017 at 3:00 p.m.** at the Bainebridge Amenity Center located at 15855 Twin Creek Drive, Jacksonville, FL. 32218.

Present and constituting a quorum:

Paul McLemore	<b>Board Supervisor, Chairman</b>
Danielle Mayoros	<b>Board Supervisor, Assistant Secretary</b>
Chris Chlupp	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Lesley Gallagher	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Katie Buchanan	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b>
Tony Shiver	<b>Representative, First Coast CMS</b>
Jeff Nunamaker	<b>Account Manager, Brightview Landscape</b>

Audience Members

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Gallagher called the meeting to order at 3:01 p.m. and read the roll call.

**SECOND ORDER OF BUSINESS**

**Review Instructions and Criteria for  
Proposals for District Auditing Services**

On a motion by Ms. Mayoros, seconded by Mr. Chlupp, with all in favor, the Board reviewed instructions and criteria options with and without price. Discussion ensued. The Board elected option to include price at an even twenty (20) points for each of the five (5) evaluation criteria (Exhibit A) for Bainebridge Community Development District.

**THIRD ORDER OF BUSINESS**

**Establishing a Date for Second Audit  
Committee Meeting**

On a motion by Mr. Chlupp, seconded by Mr. McLemore, with all in favor, the Board established the second audit committee meeting date as February 15, 2018 at 6:00 p.m. at the Bainebridge Community Development District Amenity Center for Bainebridge Community Development District.

**FOURTH ORDER OF BUSINESS**

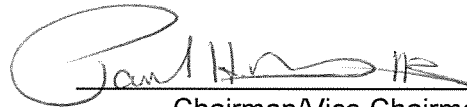
**Adjournment**

On a motion by Mr. Chlupp, seconded by Ms. Mayoros, with all in favor, the Committee adjourned the meeting at 3:06 p.m. for Bainebridge Community Development District.



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Secretary/Assistant Secretary



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Chairman/Vice Chairman