

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BAINEDRIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The **Regular** meeting of the Board of Supervisors of Bainebridge Community Development District was held on **Thursday, December 19, 2013 at 2:00 p.m.** at the Bainebridge Amenity Center located at 15855 Twin Creek Drive, Jacksonville, FL. 32218.

Present and constituting a quorum:

Bob Porter	Board Supervisor, Chairman
Curtis Hart	Board Supervisor, Vice Chairman
Mark Dearing	Board Supervisor, Assistant Secretary
Mark Knowles	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams, P.A. (via speakerphone)
Tony Shiver	First Coast CMS
Chris Miska	ValleyCrest

Audience Members

FIRST ORDER OF BUSINESS

Call to Order

Mr. Porter called the meeting to order at 2:00 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

It was noted for the record that there were no audience comments at this time.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Regular Meeting held
November 21, 2013**

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board approved the minutes of the Board of Supervisors' Regular Meeting held November 21, 2013 for Bainebridge Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of the Operation and
Maintenance Expenditures for October
2013 and November 2013**

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board approved the Operation and Maintenance Expenditures for October 2013 in the amount of \$15,624.47 and November 2013 in the amount of \$14,526.71 for Bainebridge Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
Not present.
- C. First Coast CMS
Mr. Shiver updated the Board of Supervisors that he has hired a new on-site staff member, Rose Trulove.

He also noted that the pool motor was replaced.
- D. ValleyCrest
Mr. Miska updated the Board of Supervisors that the tree straps were removed, they have treated for ants, they have repaired the irrigation and replaced the loropetalum that had declined.

They will also be reviewing the remaining dead palms and replacing sod in early spring.
- E. District Manager
Ms. Dobbins noted that the next meeting for the Board of Supervisors will be held on January 16, 2014 at 6:00 p.m. at the amenity center.

Ms. Dobbins updated the Board of Supervisors that the Bond Warranty and the Pest

Control have been renewed.

She also informed the Board of Supervisors that the submission deadline for the District Engineer Request for Proposals is January 3, 2014. The Board of Supervisors will review the received proposals at the January 16th meeting.

SIXTH ORDER OF BUSINESS

**Consideration of First Coast CMS
Contract Renewal**

Ms. Dobbins reviewed that the contract is at the same current rate, including an on-site staff attendant.

The Board of Supervisors approved the annual contract in the amount of \$2,510 per month or \$30,120 annually.

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board approved the First Coast CMS annual contract renewal in the amount of \$2,510 per month or \$30,120 annually for Bainebridge Community Development District.

SEVENTH ORDER OF BUSINESS

**Update on Engineer's Inspection of
Roadway and Ponds**

Mr. Porter updated the Board of Supervisors that an engineer he selected is still in the process of reviewing the roadways and ponds and should have an update for the next meeting.

EIGHTH ORDER OF BUSINESS

**Audience Comments and Supervisor
Requests**

There were no audience comments.

Mr. Shiver presented a proposal from Duda Pools (marked as Exhibit "A") to install the required ADA handrails in the amount of \$3,089.

On a motion by Mr. Hart, seconded by Mr. Knowles, with all in favor, the Board approved the Duda Pools proposal for ADA handrail installation in the amount of \$3,089 for Bainebridge Community Development District.

Mr. Porter requested a proposal for the pond banks to be cleaned out. The Board of Supervisors authorized the Chairman to give final approval.

On a motion by Mr. Hart, seconded by Mr. Knowles, with all in favor, the Board authorized the Chairman to give final approval for the pond bank clean for Bainebridge Community

Development District.

NINTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Knowles, seconded by Mr. Dearing, with all in favor, the Board adjourned the meeting at 2:15 p.m. for Bainebridge Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman

Exhibit “A”



Duda Pools

License # CPC1458416

150 St. Johns Business Place
Suite 303
Saint Augustine, FL 32095

Phone (904) 940-8005 mark@dudapools.com
Fax (904) 940-5097 www.dudapools.com

Estimate #

Date	Estimate #
12/18/2013	20584

Name / Address
Bainebridge Estates 15855 Twincreek Dr. Jacksonville, FL 32218

Item	Description	Qty	Rate	Total
Handicap Handrail	<p>Installation two 3-Bend ADA approved handrails and anchors.</p> <p>- Pool will have to be drained below the first step of the pool. *Because of the location of the pool being in a high ground water area, extra precaution will be taken.</p> <p>- Contractor carries 1,000,000/2,000,000 insurance with pop-up coverage.</p> <p>Anchor will be epoxy gelled into place for long term bond.</p> <p>* one year warranty on the anchor not pulling out</p> <p>** under extreme circumstances where the handrail is used as a jungle gym, the anchor will weaken and can come out again.</p>	1	3,089.00	3,089.00
			Sales Tax (0.0%)	\$0.00
			Total	\$3,089.00

All work to be completed in a workmanlike manner in accordance with standard practices. Any alterations or deviations from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, flood, and other necessary insurance.

Signature _____