
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BAINEBRIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Bainebridge Community Development District was held on **Wednesday, July 17, 2013 at 3:00 p.m.** at the Ramada Inn Mandarin, located at 3130 Hartley Road, Jacksonville, Florida 32257.

Present and constituting a quorum:

Bob Porter	Board Supervisor, Chairman
Mark Knowles	Board Supervisor, Assistant Secretary
Mark Dearing	Board Supervisor, Assistant Secretary
James Teagle	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams, P.A.
Tony Shiver	First Coast CMS

Audience Members

FIRST ORDER OF BUSINESS

Call to Order

Ms. Dobbins called the meeting to order at 3:00 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Landowner Meeting held
November 7, 2012**

<p>On a motion by Mr. Knowles, seconded by Mr. Dearing, with all in favor, the Board approved the Minutes of the Board of Supervisors' Landowner Meeting held November 7, 2012 for Bainebridge Community Development District.</p>
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THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held April 3, 2013

On a motion by Mr. Knowles, seconded by Mr. Dearing, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held April 3, 2013 for Bainebridge Community Development District.

FOURTH ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for March 2013, April 2013 and May 2013.

On a motion by Mr. Knowles, seconded by Mr. Dearing, with all in favor, the Board ratified the Operation and Maintenance Expenditures for March 2013 in the amount of \$33,864.17, April 2013 in the amount of \$26,103.63 and May 2013 in the amount of \$21,341.07 for Bainebridge Community Development District.

FIFTH ORDER OF BUSINESS

Update from the Duval County Supervisor of Elections regarding the Number of Registered Voters

It was noted that as of April 15, 2013 the District had 87 registered voters.

SIXTH ORDER OF BUSINESS

Ratification of the First Amendment to the Lake Maintenance Agreement between Bainebridge CDD and Eco Management Services, Inc.

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board ratified the First Amendment to the Lake Maintenance Agreement between Bainebridge CDD and Eco Management Services, Inc. for Bainebridge Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Financial Report for Fiscal Year ending September 30, 2012

The Board of Supervisors accepted the Financial Report for Fiscal Year ending September 30, 2012.

On a motion by Mr. Dearing, seconded by Mr. Knowles, with all in favor, the Board accepted the Financial Report for Fiscal Year ending September 30, 2012 for Bainebridge Community Development District.

EIGHTH ORDER OF BUSINESS

Review of Amenity Center Rules, Policies and Fees

The Board of Supervisors reviewed and discussed the current policies. They directed staff to make final revisions and present them at the next meeting.

The Board of Supervisors approved amending the rental room policy, effective immediately, to not allow use of the swimming pool for any event that will serve alcohol.

On a motion by Mr. Teagle, seconded by Mr. Knowles, with all in favor, the Board approved amending the rental room policy, effective immediately, to not allow use of swimming pool for any event that will serve alcohol for Bainebridge Community Development District.

The Board of Supervisors also directed staff to inform residents using the rental room that no wet clothing, towels or bathing suits are allowed in the rental room or on the furniture.

NINTH ORDER OF BUSINESS

Public Hearing on Fiscal Year 2013/2014 Final Budget

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board opened the Public Hearing on Fiscal Year 2013/2014 Final Budget for Bainebridge Community Development District.

The Board of Supervisors reviewed keeping the same amount of carry-forward balance, \$48,195, as used in the current year to lower assessments. The total general fund budget will remain the same as well in the amount of \$340,500.

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board closed the Public Hearing on Fiscal Year 2013/2014 Final Budget for Bainebridge Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Resolution 2013-06, Adopting the Budget for Fiscal Year 2013/2014

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board approved Resolution 2013-06, Adopting the Budget for Fiscal Year 2013/2014 for Bainebridge Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2013-07,
Imposing Special Assessments and
Certifying the Assessment Roll**

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board approved Resolution 2013-07, Imposing Special Assessments and Certifying the Assessment Roll for Bainebridge Community Development District.

TWELFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
Not present.
- C. District Manager
Ms. Dobbins noted that the next meeting for the Board of Supervisors will be held on August 6, 2013 at 2:00 p.m. at the Bainebridge Amenity Center.

Mr. Shiver stated that he has a new Program Director, Karen Trantham. She will be putting on community events like Italian Night, Social Events and a Back to School Party.

THIRTEENTH ORDER OF BUSINESS

**Audience Comments
and Supervisor Requests**

An audience member requested that the annuals be replaced.

Mr. Teagle reviewed the grill proposals with the Board of Supervisors. The Board of Supervisors approved the purchase of the grill with an amount not to exceed \$6,500.

On a motion by Mr. Knowles, seconded by Mr. Dearing, with all in favor, the Board approved the purchase of the grill with an amount not to exceed \$6,500 for Bainebridge Community Development District.

The Board of Supervisors authorized Mr. Teagle to approve a contractor to run a gas line and install a gas propane tank with an amount not to exceed \$2,500.

On a motion by Mr. Knowles, seconded by Mr. Dearing, with all in favor, the Board authorized Mr. Teagle to approve a contractor to run a gas line and install a gas propane tank with an amount not to exceed \$2,500 for Bainebridge Community Development District.

Mr. Porter requested moving the meetings to a monthly schedule starting in August. The Board of Supervisors selected to move the meetings to the first Tuesday of each month at 2:00 at the Amenity Center within the District.

On a motion by Mr. Knowles, seconded by Mr. Teagle, with all in favor, the Board selected to move the meetings to the first Tuesday of each month at 2:00 at the Amenity Center within the District for Bainebridge Community Development District.

Mr. Porter also requested staff to purchase a community marquee sign with an amount not to exceed \$3,000.

On a motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board requested staff to purchase a community marquee sign with an amount not to exceed \$3,000 for Bainebridge Community Development District.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Teagle, seconded by Mr. Knowles, with all in favor, the Board adjourned the meeting at 4:15 p.m. for Bainebridge Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman