
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BAINEDRIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The **Regular** meeting of the Board of Supervisors of Bainebridge Community Development District was held on **Thursday, January 16, 2014 at 6:00 p.m.** at the Bainebridge Amenity Center located at 15855 Twin Creek Drive, Jacksonville, FL. 32218.

Present and constituting a quorum:

Bob Porter	Board Supervisor, Chairman
Curtis Hart	Board Supervisor, Vice Chairman
Mark Dearing	Board Supervisor, Assistant Secretary
James Teagle	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams, P.A.
Tony Shiver	First Coast CMS
Chris Miska	ValleyCrest

Audience Members

FIRST ORDER OF BUSINESS

Call to Order

Mr. Porter called the meeting to order at 6:00 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

It was noted for the record that there were no audience comments at this time.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Regular Meeting held
December 19, 2013**

<p>On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board approved the minutes of the Board of Supervisors' Regular Meeting held December 19, 2013 for Bainebridge Community Development District.</p>
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FOURTH ORDER OF BUSINESS

**Consideration of the Operation and
Maintenance Expenditures for December
2013**

On a motion by Mr. Hart, seconded by Mr. Teagle, with all in favor, the Board approved the Operation and Maintenance Expenditures for December 2013 in the amount of \$20,664.17 for Bainebridge Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Ms. Buchanan reported that Lennar made a records request for copies of the District's insurance policies.
- B. District Engineer
Not present.
- C. First Coast CMS
Mr. Shiver updated the Board of Supervisors that the pool pump has been repaired and is operational. He also noted that the entrance sign has been ordered and will take about two weeks to arrive.
- D. ValleyCrest
The Chairman updated the Board of Supervisors that proposals were approved by management to replace mulch with river rock around the pool and to replace the damaged sod and remove the dead palm.
- E. District Manager
Ms. Dobbins noted that the next meeting for the Board of Supervisors will be held on February 20, 2014 at 2:00 p.m. at the amenity center.

Ms. Dobbins updated the Board of Supervisors that the Chairman approved Eco-Management to clean out ponds at a rate of \$40 per hour, with an estimate of 6 hours. This will be done in early February due to Mr. Shea having a baby any day.

Ms. Dobbins also distributed a copy of the FDOT Construction Easement map to the Board of Supervisors.

SIXTH ORDER OF BUSINESS

**Update on Engineer's Inspection of
Roadways and Ponds**

Mr. Porter explained that he just received the report today and needs more time to review it in detail with the engineer. They will have more information and preliminary pricing at the next meeting.

SEVENTH ORDER OF BUSINESS

**Consideration of Proposals for
Engineering Services**

Peter Hallock presented the proposal for King Engineering Services, Allen Skinner presented for Genesis and a representatives from Prosser Hallock and Dunn and Associates were not present at the meeting.

The Board of Supervisors ranked the proposals in the following order: 1.) Dunn and Associates, 2.) King Engineering Services, 3.) Prosser Hallock and 4.) Genesis. The ranking sheet is attached as Exhibit "A" to these minutes.

The Board of Supervisors approved the proposal from Dunn and Associates for Engineering Services, subject to contract negotiations.

On a motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board approved the proposal from Dunn and Associates for Engineering Services, subject to contract negotiations for Bainebridge Community Development District.

EIGHTH ORDER OF BUSINESS

**Audience Comments and Supervisor
Requests**

There was a question regarding the roadway repair.

Mr. Porter explained that DR Horton has hired a contractor to fill in the holes to help temporarily.

There was a question regarding the ponds and drainage issues.

The Board of Supervisors will have the new District Engineer review all ponds and the drainage system.

NINTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Teagle, seconded by Mr. Hart, with all in favor, the Board adjourned the meeting at 6:52 p.m. for Bainebridge Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman

Exhibit “A”

**Bainebridge Community Development District
Request for Qualifications- Engineering Services (January 2014)
Bid/Proposal Rating Sheet**

Criteria	Prosser Hallock	King Engineering Services	Dunn & Associates	Genesis
The ability & adequacy of the professional personnel employed by each consultant (25 Points)	25	25	25	25
Whether a consultant is a certified minority business enterprise (5 Points)	0	0	0	0
Each consultant's past performance (25 Points)	21	23	25	20
The willingness of each consultant to meet time and budget requirements (15 Points)	15	15	15	15
The geographic location of each consultant's headquarters, office and personnel in relation to the project (20 Points)	20	20	20	20
The recent, current and projected workloads of each consultant (5 Points)	5	5	5	5
The volume of work previously awarded to each consultant by the district (5 Points)	5	5	5	5
TOTAL SCORE	91	93	95	90