
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BAINEDRIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Bainebridge Community Development District was held on **Thursday, June 19, 2014 at 2:00 p.m.** at the Bainebridge Amenity Center located at 15855 Twin Creek Drive, Jacksonville, FL. 32218.

Present and constituting a quorum:

Bob Porter	Board Supervisor, Chairman
Curtis Hart	Board Supervisor, Vice Chairman
Mark Dearing	Board Supervisor, Assistant Secretary
Mark Knowles	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams, P.A.
Tony Shiver	First Coast CMS
Michael Johnson	ValleyCrest

Audience Members

FIRST ORDER OF BUSINESS

Call to Order

Mr. Porter called the meeting to order at 2:00 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

It was noted for the record that there were no audience comments at this time.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Regular Meeting held
April 17, 2014**

<p>On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board approved the minutes of the Board of Supervisors' Regular Meeting held April 17, 2014 for Bainebridge Community Development District.</p>

FOURTH ORDER OF BUSINESS

**Consideration of the Operation and
Maintenance Expenditures for March
2014, April 2014 and May 2014**

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board approved the Operation and Maintenance Expenditures for March 2014 in the amount of \$23,775.22, April 2014 in the amount of \$23,220.40 and May 2014 in the amount of \$11,551.93 for Bainebridge Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Ms. Buchanan updated the Board of Supervisor that the District received a claim letter from Lennar (Bainebridge 249, LLC) against the District's Public Officials Liability Policy.

After discussion, the Board of Supervisors authorized staff to send a response to the District's insurance carrier.

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board authorized staff to send a response to the District's insurance carrier for Bainebridge Community Development District.

The Board of Supervisors authorized the Chairman to work with staff on any issues regarding this claim that come up prior to the next meeting.

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board authorized the Chairman to work with staff on any issues regarding this claim that come up prior to the next meeting for Bainebridge Community Development District.

The Board of Supervisors directed staff to send Lennar a request for delinquent Fiscal Year 2014 Operations and Maintenance payments, and if not paid, to place them on the tax roll for Fiscal Year 2015.

- B. District Engineer
Not present.
- C. First Coast CMS
Mr. Shiver reviewed his report under Tab 3 of the agenda. He noted that the gym equipment needs new cables which he will order.

He also reviewed the need of additional pool chaises. After discussion, the Board of Supervisors approved staff to purchase 15 new pool chaises with an amount not to exceed \$3,000.

On a motion by Mr. Hart, seconded by Mr. Knowles, with all in favor, the Board approved staff to purchase 15 new pool chaises with an amount not to exceed \$3,000 for Bainebridge Community Development District.

D. ValleyCrest

Mr. Johnson updated the Board of Supervisors that they have sprayed for chinch bugs and ants, they have applied turf weed applicant and have removed some discolored turf at the clubhouse.

Mr. Porter requested staff to review drafting a non-exclusive agreement to handle the maintenance of specific right-of-ways within the community and get costs from ValleyCrest for the next meeting.

SIXTH ORDER OF BUSINESS

Ratification of Charles Aquatics Pond and Fountain Maintenance Agreements

On a motion by Mr. Dearing, seconded by Mr. Knowles, with all in favor, the Board ratified the Charles Aquatics Pond and Fountain Maintenance Agreements for Bainebridge Community Development District.

SEVENTH ORDER OF BUSINESS

Staff Reports Continued

E. District Manager

Ms. Dobbins noted that the next meeting for the Board of Supervisors will be held on July 17, 2014 at 6:00 p.m. at the amenity center.

Ms. Dobbins noted that staff received a list of minor maintenance items from the District Engineer during his annual inspection that will be worked on.

EIGHTH ORDER OF BUSINESS

Update from the Duval County Supervisor of Elections Regarding the Number of Registered Voters

It was noted for the record that as of April 15, 2014 the District had 134 registered voters.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2014-05,
Designating the Date, Time and Location
of the Landowner Election**

The Landowner Election was set for November 20, 2014 at 1:30 p.m. at the amenity center.

On a motion by Mr. Dearing, seconded by Mr. Knowles, with all in favor, the Board set the Landowner Election for November 20, 2014 at 1:30 p.m. at the amenity center for Bainebridge Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of LLS Tax Solutions
Engagement Letter for Arbitrage Services**

The Board of Supervisors approved the LLS Tax Solutions Engagement Letter for Arbitrage Services in the amount of \$650 per report.

On a motion by Mr. Dearing, seconded by Mr. Hart, with all in favor, the Board approved the LLS Tax Solutions Engagement Letter for Arbitrage Services in the amount of \$650 per report for Bainebridge Community Development District.

ELEVENTH ORDER OF BUSINESS

Consideration of 2014 Engineer's Report

On a motion by Mr. Dearing, seconded by Mr. Hart, with all in favor, the Board accepted the 2014 Engineer's Report for Bainebridge Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Master Lake
Maintenance Proposals**

The Board of Supervisors reviewed four bids and accepted the lowest bid from Environmental Innovations with an amount not to exceed \$15,000 (Exhibit "A").

On a motion by Mr. Porter, seconded by Mr. Hart, with all in favor, the Board accepted the lowest bid from Environmental Innovations with an amount not to exceed \$15,000 for Bainebridge Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Audience Comments and Supervisor
Requests**

There were no audience comments.

There were no Supervisor Requests.


ELEVENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Hart, seconded by Mr. Knowles, with all in favor, the Board adjourned the meeting at 2:25 p.m. for Bainebridge Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman

Exhibit “A”

Bainbridge Master Lake System Required Maintenance Bid Proposal

Each Maintenance Item numbered here corresponds to the number located on the pictures and maps.

#1: SWMF #3: The water surface shall be sprayed for aquatic weeds and all growth removed. All of the pond banks shall be mowed and the banks in disrepair shall be re-graded, as well as at Control Structure 34. (Coordination Page 2, #1) \$ 2800

#2: SWMF #4: The outfall weir, Structure S-18, trash bars shall be removed and replaced with #5 rebar, 6" on center, properly secured. The 10" PVC drawdown orifice shall to be inspected and cleaned. Treat pond with flocculent and floc blocks in the outfall discharge to minimize turbidity leaving the site. (Coordination Page 2, #2) \$ 1750⁰⁰

#3: SWMF #8: The water surface shall be sprayed for aquatic weeds. All of the pond banks shall be mowed and the banks in disrepair shall be re-graded (pic 3a) Remove vegetation from the outfall weir. The trash bars shall be removed and replaced with #5 rebar, 6" on center, properly secured. (Coordination Page 2, #3) \$ 1225⁰⁰

#4: SWMF #2: The water surface shall to be sprayed for aquatic weeds and all growth removed. (Coordination Page 2, #4) \$ 1225

#5: SWMF #6: The spillway of Control Structure S-43 shall be cleaned and the orifice cleared of debris. The two small pipes in the drawdown orifice shall be permanently removed (typical for all bleeddown pipes) (Coordination Page 3, #5) \$ 1250

#6: SWMF #10: The spillway of Control Structure S-58 shall be cleaned and the orifice cleared of debris. The outfall path shall be cleared to a point of positive discharge. (Coordination Page 3, #6) \$ 1325

#7: SWMF #13: The banks shall be mowed and the excess vegetation removed from the pond. Treat pond with flocculent and floc blocks in the outfall discharge to minimize turbidity leaving the site. Reset the gate on the Control Structure, S-74. (Coordination Page 3&4, #7) \$ 195

#8: SWMF #14: The spillway and orifice of the outfall structure shall be cleaned and erosion around the structure repaired. (Coordination Page 4, #8) \$ 925

#9: SWMF #16: Pond banks shall be mowed. (Coordination Page 4, #9) \$ 550

#10: SWMF #7: In the SWMF the water surface shall be sprayed for aquatic weeds and all growth removed. The pond banks shall be mowed. The drawdown orifice shall be cleaned. (Coordination Page 2&3, #10) \$ 1600